



MINUTES OF THE BOARD OF DIRECTORS OF THE
MENTOR HARBOR YACHTING CLUB

JUNE 2022

The meeting was called to order June 16, 2022 at 18:38 hours by Commodore Pettrey.

Commodore: Mike Pettrey
Vice Commodore / Treasurer: Ken Balogh
Rear Commodore: Jon Duer
Past Commodores: Duke Allyn
Directors: Dave Scarnati, Tom Holleran, Brian Keck
General Manager: Steve Goczo
Secretary: Jim Pruce

Motion to waive reading and approve prior meeting minutes by Balogh/ 2nd Keck - Motion carried

General Manager's Report – Steve Goczo

- Staffing & Open Positions
 - o Service – All positions have been filled
 - o Kitchen – 1 part-time cook hired, 2 part-time cooks needed, 1 part-time dishwasher still needed
 - o Harbor and Gas Dock – 1 part-time position open
 - o Pool – 1 part-time guard still needed; hours will be at least 12-6 (ideally will be 12-8) 7 days/week
 - o Receptionist – 1 part-time hired, 1 part-time still needed
 - o Lead Accountant/Controller – Likely looking for a Controller again; two interviews scheduled
 - o Food & Beverage Director – Position recently filled by John Schoenbeck
 - o Chef - Rob has resigned and will be leaving July 3rd; interviews to begin immediately
- Salaries, Wages & Recruiting
 - o Two Executive Chef interviews scheduled
 - o All returning staff received pay increases
 - o Open to reevaluate pay structure after the boating season
 - o Only two resumes received for cook position(s)

Treasurer's Report – Ken Balogh

- Accounts Receivable: Discussed lack of an audit trail for possible member resignation - open to review prior meeting minutes and determine if a resignation letter was indeed provided before drafting a response
- Financial Statements: Although revenues are higher, expressed concern about elevated expense levels due to persistent inflation

Membership Report - Dave Scarnati

- Member count report
 - o 237 members
 - o Full-member equivalent = 163 members
- Membership updates
 - o Membership Changes
 - Loren Shade (Social to Yachtsman Membership)
 - Al Morganti (Social to Full Membership)
 - Craig Martin (Social to Non-Resident Membership)

- Heather Miller (Social Membership)
- Brian Pallante (Yachtsman Membership)
- Lisa Craker (Full Membership)
- Kevin Lance (Social Membership)

Motion to approve membership changes by Scarnati/2nd Keck – Motion carried

- Recruiting
 - Committee to evaluate use of advertising
- Gas pass
 - Discussed allowing non-members that purchase > 300 gallons of gas to use club, pool, bar for the day

Motion to approve by PC Allyn/2nd Keck – Motion carried

House Report – Steve Goczko

- Hillside reseeding: Recently completed
- Irrigation lines: Need to be repaired
- Pool inspection: Passed for opening; some tiles still need to be repaired/replaced
- Safety: Letter scheduled to go out to membership tomorrow
- Stemware/Plates/Flatware: Plates on order, flatware approved, glassware arrived, 100 beer glasses
- Receptionist: Have received several compliments
- Handbook update including emergency action plan: Complete with assistance from Cecilia Duer and with lawyer for approval
- Roster: Still getting corrections
- Pool furniture: Approved for 2023 budget; hope to have an update prior to that time
- Wi-fi: Working on improving at the docks
- Tree removal: Approved for East Beach
- Kitchen dishwasher: Decided to push replacement to the offseason
- HVAC: Carbon dioxide leaks detected; we will need to make repairs before furnace can be turned on in the fall
- Incident Report: Complete and in use
- Emergency Contact Form: Recently completed and to be included in all employment packets

Harbor Report – Jon Duer gave report in Gretchen Kubicek's absence.

- Miscellaneous updates:
 - Stone to be installed on A Dock tomorrow
 - Repair of EW Dock high priority
 - Channel lights have been installed
 - Safety equipment is all in place for the season
- Lift cranes: \$2,300 to rebuild – cost be to be split 50/50 with sailing camp

- Dock assignments: Members with multiple docks to be charged full length of dock for additional docks beginning 1/1/2023
- East Beach: Committee to discuss offering a discounted rate to encourage members to dock on the East Beach
- Jet docks: Now must be a Yachtsman or Full Member to have access to jet docks
- Channel: We are working on an alternate plan to reinforce existing walls with armour stone

Junior Activities Report

- Camp has started and is going well
- We have 56 campers in total
- Safety letter to go out to membership tomorrow
- High demands on Ron's time something to monitor over time

Rear Commodore's Report – Jon Duer

- None

Vice Commodore's Report – Ken Balogh

- None

Commodore's Report - Mike Pettrey

- Discussed the importance of proactive communication to our members

Meeting adjourned 21:19.

Respectfully Submitted,
Jim Pruce
Secretary